

TRUSTEES OF AGRICULTURAL PROMOTION PROGRAMME

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CONSULTANCY WORK

End of Project Evaluation: Ntonda- Dwale Dairy Enhancement Productivity and Market Access Project

Background

Trustees of Agricultural Promotion Programme (TAPP) a non-governmental organisation registered under the Trustees Incorporation Act of Malawi (1962), with grant finance from the Rural Livelihoods and Economic Enhancement Programme (RLEEP), has been implementing a three-year project in Thyolo and Blantyre Districts.

The overall objective of **Ntonda- Dwale Dairy Enhancement Project** was to enhance dairy productivity and market access among 1200 farmers of Ntonda and Dwale EPAs of Blantyre and Thyolo districts respectively.

To achieve this goal, the project has the following specific objectives;

- Improve milk yield and productivity from 7 to 15 liters per cow per day by introduction and promotion of advanced feeding technologies
- Increase Artificial Insemination (AI) conception rate from 56 % to 70 %
- Enhance access to animal health services among 1200 dairy farmers
- Enhance the capacity of existing Bulking groups through group organisation and leadership management trainings
- Strengthen the linkages among the famers, buyers and processors.

Purpose:

The main purpose of the end-of-project evaluation is to provide an independent, evidence based review on the extent that TAPP's Project has contributed towards the objectives of the project. The evaluation will provide key lessons learnt so far and see how the project has achieved its goals, as guided through approved project documents, in relation to RLEEP/IFAD priorities for Malawi.

The primary audience for the end-of-term evaluation will be RLEEP and IFAD management. Other audiences include TAPP, Ministry of Local Government and Rural Development, Ministry of Agriculture and Food Security, Thyolo and Blantyre District Councils, other relevant partners and interested stakeholders.

Scope of work:

The End-of- project evaluation of TAPP's Project will review progress and results achieved by the project over the past 3 year's implementation period. The evaluation will also assess the contribution the Project has made towards its stated goal and objectives and also assess its relevance, effectiveness, efficiency, impact and sustainability of the project.

Specifically, the End-of-project Evaluation is expected to provide information relating to the following:

1. Relevance:
 - a) To what extent have the overall goals and objectives of the project achieved?
 - b) To what extent were the activities and outputs of the project consistent with the intended impacts?
2. Effectiveness:
 - a) To what extent have the objectives been achieved?
 - b) What were the major factors that influenced achievement or non-achievement of the objectives?
 - c) To what extent were the cross-cutting issues effectively mainstreamed in the project's implementation, particularly in relation to gender, youth participation and climate change adaptation?
3. Efficiency:
 - a) To what extent has TAPP efficiently managed the project?
 - b) Were the objectives achieved on time?
 - c) To what extent have TAPP worked in partnership with other value chain actors in the dairy value chain and contributed to greater efficiencies in the delivery of the project?
 - d) Were there alternative approaches in implementing the programme that would be more efficient compared to the approaches used?
 - e) To what extent has there been value for money in relation with project scope and objectives?
4. Sustainability:
 - a) Is there evidence that benefits resulting from the Project are likely to be sustained?
 - b) What were the major factors that influenced the achievement or non-achievement of the sustainability of the project?
5. Document key lessons learnt as best practices for up-scaling.

Methodology:

1. Inception Phase: Inception report will include a detailed approach to the End-of-Project Evaluation including sampling technique and data collection tools. The inception report will have to be discussed and approved by the Evaluation Steering Committee comprising RLEEP and TAPP before data collection.
2. Data Collection: Besides secondary data collection the Consultant(s) will collect primary quantitative and qualitative data relevant for the Evaluation.
3. Data analysis/reporting: based on primary and secondary data collection, the Consultant(s) will analyse the data and come up with a draft report to be presented to the Evaluation Steering Committee. After presentation of the draft report, comments will be consolidated in order to come up with a final draft that can be disseminated to other stakeholders.
4. Presentation of evaluation report findings.

Based on the above guide, intending Consultant(s) are invited to submit a concise proposal for delivering the End-of-Project evaluation. This should include (not exhaustively) the following:

1. Consultant(s) understanding of the TORs
2. Methodology showing sampling technique, data collection tools and strategy for evaluation
3. Timeframe/workplan
4. Budget estimate (including consultant fees, stationary, operational expenses, transport requirements and any relevant associated costs).

Deliverables: The expected deliverables from the evaluation are as follows:

1. Inception report: This includes a detailed approach/strategy of the evaluation including data collection tools.
2. Final Report with an executive summary. The report should not exceed 10 pages (excluding annexes). The final report will concisely outline the programme logic, what the project sets out to achieve, findings, analysis with conclusions, and concise actionable recommendations.

Management Arrangements

The Evaluation Committee will comprise of TAPP and RLEEP. The selection of the Consultant(s) will be made in accordance with the selection criteria as set out in the Terms of Reference, which will assess the technical and financial proposals tendered by interested Consultant(s). The Consultant(s) will report to the Evaluation Steering Committee. The Evaluation Review Steering Committee will provide strategic advice on the exercise.

Expertise Required.

TAPP is therefore looking for individuals or firms that have the professional and practical approach to evaluation of development projects, particularly on market oriented projects, food security, etc. The Consultant(s) are required to have the following expertise.

- Demonstrate capacity and experience in development strategic thinking, use of internationally recognised Evaluation criteria.

- Professional qualification of at least a Masters Degree in Agribusiness, Economics, Social Science, or related development field.
- Proven experience in using participatory research methodologies.
- A thorough understanding of Dairy value chain and farmer organizations.
- Experience in similar assignments in the past three years.
- Experience in mainstreaming cross cutting issues (gender, youth and climate change adaptation).
- Good oral and writing skills, with good command of written and spoken English.

Selection Criteria

Consultants will be selected according to the following criteria:

- Understanding the TOR, methodology and planning of the assignment (25%)
- Demonstrable experience of the Consultant(s) with the relation to the evaluation of similar projects with details of such assignments. (15%)
- Experience with and understanding of the value chain, farmer organization, marketing and key food security issues, including the policy context in Malawi (15%)
- Overall balance of complementarities of the skills and expertise of the team with respect to the required expertise (10%)
- Experience in the communication skills and overall suitability of the Consultant(s) (15%)
- Cost and time-frame reasonableness (20%)

The Consultant(s) must be able to demonstrate how it will assure quality control of the review processes as well as outputs. Consultants may be requested to attend interview to clarify their tender and to provide the opportunity for the Evaluation Steering Committee to ask further questions.

Review Timeframe

The End-of- Project- evaluation needs to be carried out in not more than 15 man days. This includes the inception and final report submission. It is expected the evaluation will start **14th May 2017**.

Submission of proposals

Interested eligible consultants should submit their proposals (Technical and financial), curriculum vitae and references not later than **Monday 8th May** to:

The Programs Manager
Trustees of Agriculture Promotion Program(TAPP)
P/Bag A 21
Lilongwe 3

Or email: tapp@tappmalawi.org

NOTICE: TAPP is committed to diversity and inclusion and encourages qualified individuals of all gender, race and ethnic backgrounds, including people with disabilities to apply.